



How to set up an Account

Please complete the information below and submit with your opening order.

27333 W. Muirfield Lane, Valencia, CA 91355
(661) 702-9000 • 1 (800) 347-LEES • FAX: (661) 702-9002

To purchase products from Lee's, please fax two of the following forms of business ID along with this form and your opening order:

- Resale License *
- Voided Company Check
- Business Card
- Company Letter Head
- Company Invoice
- Invoice from Another Vendor

* If you do not wish to be charged sales tax and you are located in the state of California, you must submit a copy of your valid Resale License.

Please provide the information requested below:

Contact Person: _____ Date: _____

Company Name: _____ Phone: (____) ____ - _____

Address: _____ Fax: (____) ____ - _____

_____(City) _____(State) _____(Zip)

Please indicate the type of business you have:

- | | |
|--|---|
| <input type="checkbox"/> Furniture Upholstery | <input type="checkbox"/> Interiors/Design Firm |
| <input type="checkbox"/> Wholesale Furniture Upholstery/Labor Only | <input type="checkbox"/> Wall Upholstery |
| <input type="checkbox"/> Auto Upholstery | <input type="checkbox"/> Drapery Workroom |
| <input type="checkbox"/> Retail Store | <input type="checkbox"/> Furniture Manufacturer |
| <input type="checkbox"/> Marine | <input type="checkbox"/> Jobber/Distributor - industry served _____ |
| <input type="checkbox"/> Drapery Manufacturer | <input type="checkbox"/> Other _____ |

Payment Options:

Visa Mastercard American Express Expiration Date: _____

Account number:

Name: _____ Zip code of credit card billing address: _____

Lee's Decorative Showcase honors Visa, Master Card, and American Express on any order. To establish terms with Lee's, please request a Credit Application from Customer Service at 800-347-5337. Terms are only considered when:

- The credit application is accompanied by a minimum \$250 order
- The account maintains a minimum yearly purchase amount of \$1000
- Credit references listed are favorable to our methods of business